



## Speaker Teaser Video Guidelines

Please find below a suggested format for your teasers. You are, of course, not obliged to follow this if you have another format in mind. **If you are recording from a phone, please remember to hold it horizontally. Also, be sure to check the sound before recording.**

1. Briefly introduce yourself and where you're from.
2. Give us a little bit of information about what you specialise in and/or what field you're working in.
3. State the title, day and time of your talk.
4. State a problem.
5. Briefly explain how your talk/ workshop will address that problem (remember to address the audience personally eg. 'I will show you how....')
6. Finally, restate the title of your talk.

*Time of the teasers: 2 minutes MAX*

*Required format: MP4*

*Required file name: Teaser25\_SPEAKER NAME*

*Address for teasers: dropped in Dropbox folder [here](#).*